

# Our 'PREMIER' Letting Service

|  | Tenant Find Only | Bronze    | Silver    |
|--|------------------|-----------|-----------|
|  | £500 + vat       | 10% + vat | 12% + vat |
| 1. FREE Market Appraisal                                 | ✓                | ✓         | ✓         |
| 2. Extensive advertising on all major portals            | ✓                | ✓         | ✓         |
| 3. Accompanied viewings                                  | ✓                | ✓         | ✓         |
| 4. Negotiations to agree a let                           | ✓                | ✓         | ✓         |
| 5. Fully reference tenants                               | ✓                | ✓         | ✓         |
| 6. Prepare tenancy agreement                             |                  | ✓         | ✓         |
| 7. Arrange for mandatory safety checks to be carried out |                  | ✓         | ✓         |
| 8. Sign tenancy on behalf of the landlord                |                  | ✓         | ✓         |
| 9. Transfer utilities and council tax account to tenant  |                  | ✓         | ✓         |
| 10. Collect first month's rent                           |                  | ✓         | ✓         |
| 11. Collect tenancy deposit                              |                  | ✓         | ✓         |
| 12. Register the deposit with approved scheme            |                  | ✓         | ✓         |
| 13. Check in tenant                                      |                  | ✓         | ✓         |
| 14. Hold spare keys                                      |                  | ✓         | ✓         |
| 15. Collect rent for the duration of tenancy             |                  | ✓         | ✓         |
| 16. Send Landlord income statements                      |                  | ✓         | ✓         |
| 17. Access to 24/7 Property File information             |                  | ✓         | ✓         |
| 18. End of tenancy check out inspection                  |                  | ✓         | ✓         |
| 19. Serve Notices Requiring Possession                   |                  |           | ✓         |
| 20. Resolve any breach of tenancy agreement              |                  |           | ✓         |
| 21. Periodic property inspections                        |                  |           | ✓         |
| 22. Arrange repairs and maintenance                      |                  |           | ✓         |
| 23. Arrange tenancy renewals                             |                  |           | ✓         |
| 24. Annual rent reviews                                  |                  |           | ✓         |
| 25. Legal cover of £100,000                              |                  |           | ✓         |

Print Name: .....

Sign: ..... Date: .....



# Our 'PREMIER PLUS' Letting Service

Including Our Unique *Rent on Time* Scheme

|  | Gold<br>12% +vat | Platinum<br>15% +vat |
|--|------------------|----------------------|
| 1. FREE Market Appraisal                                 | ✓                | ✓                    |
| 2. Extensive advertising on all major portals            | ✓                | ✓                    |
| 3. Accompanied viewings                                  | ✓                | ✓                    |
| 4. Negotiations to agree a let                           | ✓                | ✓                    |
| 5. Fully reference tenants                               | ✓                | ✓                    |
| 6. Prepare tenancy agreement                             | ✓                | ✓                    |
| 7. Arrange for mandatory safety checks to be carried out | ✓                | ✓                    |
| 8. Sign tenancy on behalf of the landlord                | ✓                | ✓                    |
| 9. Check in tenant                                       | ✓                | ✓                    |
| 10. Collect first month's rent                           | ✓                | ✓                    |
| 11. Collect tenancy deposit                              | ✓                | ✓                    |
| 12. Register the deposit with approved scheme            | ✓                | ✓                    |
| 13. Transfer utilities and council tax account to tenant | ✓                | ✓                    |
| 14. Hold spare keys                                      | ✓                | ✓                    |
| 15. Collect rent for the duration of tenancy             | ✓                | ✓                    |
| 16. Send Landlord income statements                      | ✓                | ✓                    |
| 17. Access to 24/7 Property File information             | ✓                | ✓                    |
| 18. Eviction cover of £100,000                           | ✓                | ✓                    |
| 19. End of tenancy check out inspection                  | ✓                | ✓                    |
| 20. Unique Rent On Time Guarantee                        | ✓                | ✓                    |
| 21. Serve Notices Requiring Possession                   |                  | ✓                    |
| 22. Resolve any breach of tenancy agreement              |                  | ✓                    |
| 23. Periodic property inspections                        |                  | ✓                    |
| 24. Arrange repairs and maintenance                      |                  | ✓                    |
| 25. Arrange tenancy renewals                             |                  | ✓                    |
| 26. Annual rent reviews                                  |                  | ✓                    |

## FOR TOTAL PEACE OF MIND

Our unique *Rent on Time* Scheme **Guarantees** your Rent  
 RECEIVE RENT EVEN WHEN YOUR TENANT FAILS TO PAY!

Print Name: ..... Sign: ..... Date: .....